

AHU - Air Handler Units PM Checklist

Actions and activities recommended in this guide should only be attempted by trained and certified personnel. If such personnel are not available, the actions recommended here should not be initiated. Frequencies indicated are based on a comparison of intervals from various industry sources and are provided solely for planning purposes.

Task ID	Task Name	Task Text	Frequency	Daily	Weekly	Monthly	Quarterly	SA	Annually	3 Years	Seasonal Startup	Seasonal Shutdown
HAC-001	Overall Inspection Monthly	Inspect entire unit for unusual noise and/or vibration, ensure that it is in good working order.	Monthly			X						
HAC-002	Lubrication	Provide lubrication, if necessary.	Monthly			X						
HAC-003	Damper Linkages	Check that damper linkages are properly connected and operating.	Monthly			X						
HAC-004	Piping/Fittings Inspection	Inspect piping and fittings for leaks (steam, condensate, hot water, chilled water).	Monthly			X						
HAC-005	Ductwork	Inspect ductwork flexible connectors for abnormalities or leaks.	Monthly			X						
HAC-006			Monthly			X						
HAC-007			Monthly			X						
HAC-008			Monthly			X						
HAC-009			Monthly			X						
HAC-010			Monthly			X						
HAC-011			Monthly			X						
HAC-012			Monthly			X						
HAC-013			Monthly			X						
HAC-014			Monthly			X						
HAC-015			Monthly			X						
HAC-016			Monthly			X						
HAC-017			Monthly			X						
HAC-018			Monthly			X						
HAC-019			Monthly			X						
HAC-020			Monthly			X						
HAC-021			Monthly			X						
HAC-022			Monthly			X						
HAC-023			Monthly			X						
HAC-024			Quarterly				X					
HAC-025			Quarterly				X					
HAC-026			Quarterly				X					
HAC-027			Quarterly				X					
HAC-028			Quarterly				X					
HAC-029			Quarterly				X					
HAC-030			Quarterly				X					
HAC-031			Quarterly				X					
HAC-032			Semi-Annually					X				
HAC-033			Semi-Annually					X				
HAC-034			Semi-Annually					X				

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