High Risk Equipment Calibration

APPROVED:_____ DATE APPROVED:_____ DATE EFFECTIVE:_____
       Maintenance Manager

PURPOSE

This Procedure describes the required steps necessary that must be performed prior to conducting high risk equipment calibration. This procedure applies to all instrumentation that could present a danger of personal harm or hazard to existing equipment if unattended over a period of time. All maintenance instrument personnel that perform or assist in accomplishing this work will follow all procedures.

REFERENCES

- Equipment Location Plot Plan
- Instrument Databases for Ranges
- MATERIAL SAFETY DATA SHEET (MSDS)

PREREQUISITE

This procedure requires qualified crafts people.

1. Operations and Maintenance personnel shall LOCATE instrument to be checked. REVIEW and follow the Maintenance Procedure for this particular instrument. DEFINE all hazards that accompany work on this equipment.

2. Note that high risk equipment can be potentially hazardous and should be handled in a manner that provides the utmost care to protect personnel and equipment.

3. If personal protective equipment is to be worn, communicate with safety department to ensure proper usage and guidance.

PROCEDURE

HIGH RISK EQUIPMENT PROCEDURE
This work requires qualified crafts people.

1. The actual work that is to be performed on this instrumentation is described in the equipment specific procedures.

2. Follow check out procedures to ensure proper calibration and safety situations. Record dates of check outs to maintain schedules.

DURATION

High risk equipment is to be checked and documented into the proper files within a period not to exceed 12 months from last calibration. The instrument supervisor or his designee will implement the timing based on schedules and maintenance work.

END

<u>High Risk Equipment Calibrations</u>

Equipment:_____   Month:_____

Alarm Number	Location and Service	Settings	Date Checked	Comments